

*The Ministry of Education, Youth and Sports registered in accordance with Section 36(2) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), Scholarship Regulations of Mendel University in Brno under reference number MSMT-18582/2025-3 as of the date of signature of registration.*

*Mgr. Vojtěch Tomášek  
Director of the Department of Higher Education Institutions*



## **SCHOLARSHIP REGULATIONS OF MENDEL UNIVERSITY IN BRNO**

**dated 19 May 2025**

Intended for: all units

Ref. No.: UM/7513/2025-1

Owner of the Regulation: Vice-Rector for Educational Affairs and Quality

Author of the Regulation: Head of the Department for Education

Valid from: 24 July 2025

Effective from: 1 September 2025, with the exception of Article 7, which shall enter into force on 1 October 2025

Invalidated on:

## **Preamble**

The Scholarship Regulations of the Mendel University in Brno (hereinafter referred to as "the Regulations") are internal regulations of the Mendel University in Brno (hereinafter referred to as "the University") and govern the provision of scholarships to students enrolled at the University in study programmes implemented at the faculties or in study programmes implemented by the University, in which the Institute of Higher Education is involved, as well as to graduates of such study programmes, participants in lifelong learning programmes conducted by the Institute of Higher Education and academic staff or other employees of the University.

## **PART ONE** **BASIC PROVISIONS**

### **Article 1** **Introductory Provisions**

- (1) The Dean, Rector, Vice-rector or Director of a higher education institute is authorised to decide on scholarships, subject to the requirements set out in the regulations.
- (2) Scholarships may be awarded subject to the conditions set out in the Regulations
  - a) students enrolled in a bachelor's, master's or doctoral study programme,
  - b) participants in lifelong learning provided by a higher education institute,
  - c) graduates of bachelor's, master's or doctoral study programmes,
  - d) academic staff and other employees of the University.
- (3) Scholarships may be paid for by contributions or subsidies from the state budget, from the University's scholarship fund or from other sources. In determining the specific amount of scholarships, the University and the faculties base their decisions on their financial resources and possibilities, the amount and purpose of the resources provided and available, and the number of persons who have fulfilled the conditions for the award of each type of scholarship.
- (4) If a person meets the conditions for more than one type of scholarship, they may be awarded. The person is obliged to notify without delay any change in the facts relevant to the award of the scholarship.

### **Article 2** **Types of scholarships**

On the basis of the Regulations the following scholarships may be awarded:

- a) scholarship for outstanding academic performance (hereinafter referred to as the "Merit Scholarship"),
- b) a scholarship for outstanding research, development and innovation, artistic or other creative achievements contributing to the advancement of knowledge (hereinafter referred to as the "Creative Achievement Scholarship"),
- c) scholarship for Research, Development and Innovation activities pursuant to Act No. 130/2002 Coll., on Support for Research, Experimental Development and Innovation from Public Funds and on Amendments to Certain Related Acts (Act on Support for Research and Development), as amended (hereinafter referred to as the "Research, Development and Innovation Activities Scholarship"),
- d) a scholarship in case of a student's difficult social situation (hereinafter referred to as the "Social Scholarship"),
- e) a scholarship in cases of special circumstances (hereinafter referred to as the "Exceptional Scholarship"),

- f) a scholarship for student accommodation (hereinafter referred to as the "Accommodation Scholarship"),
- g) a scholarship to support study abroad awarded by the faculty (hereinafter referred to as the "Study Abroad Scholarship"),
- h) a scholarship to support the studies,
- i) scholarship for students in full-time doctoral study programmes (hereinafter referred to as the "Doctoral Scholarship"),
- j) scholarship for students in full-time doctoral study programmes (hereinafter referred to as the "Doctoral Student Scholarship"),
- k) scholarships for mobility abroad under international programmes or bilateral agreements (hereinafter referred to as "Scholarship for Mobility Abroad"),
- l) a scholarship to support the sports training of talented students (hereinafter referred to as the "Sports Scholarship"),
- m) a scholarship to support association activities.

## **PART TWO** **SCHOLARSHIPS AWARDED BY THE DEAN**

### **Article 3** **Jurisdiction**

The Dean of the Faculty at which the student is enrolled for studies decides on the scholarships defined in Part Two. Where the term Faculty is used in Part Two of the regulations, this shall also be understood to mean a higher education institute; where the term Dean is used in this part, this shall also be understood to mean a Director in the case of a higher education institute, and the provisions of these regulations shall apply to higher education institutes by analogy.

### **Article 4** **Merit scholarship**

- (1) The merit scholarship may be awarded to students of the University enrolled in full-time Bachelor's or Master's degree programmes or to graduates of such programmes who fulfilled the conditions for their award at the time of their studies.
- (2) A merit scholarship may be awarded on the basis of
  - a) a request by the student in writing or through the University Information System (hereinafter referred to as the "UIS"), or
  - b) a proposal from a university employee.
- (3) The basis for determining the amount of the merit scholarship is the determination of the grade point average, grade weighted average or other similar indicator from the examinations for the previous academic year.
- (4) A merit scholarship cannot be awarded if the actual period of study in a bachelor's or master's degree programme exceeds the standard period of study for that programme by more than 2 years.
- (5) Special forms of merit scholarships are
  - a) a scholarship associated with the award of the Dean's Prize for outstanding academic performance throughout the course of study,
  - b) a scholarship associated with the Dean's recognition for the defence of a bachelor's or master's thesis.

- (6) Scholarships under paragraph 5 may be awarded to students of the University enrolled in Bachelor's or Master's degree programmes in full-time and combined forms of study or to graduates of such degree programmes. These scholarships are paid as a one-off.
- (7) The merit scholarship is paid to students as a lump sum, in arrears for the past academic year.
- (8) The conditions for awarding and the amount of the merit scholarship are determined annually by the Dean before the beginning of the academic year.

### **Article 5 Creative Achievement Scholarship**

- (1) Creative Achievement Scholarship may be awarded to students of the University enrolled in Bachelor's, Master's or Doctoral degree programmes in full-time and combined form of study or to graduates of such degree programmes who fulfilled the conditions for their award at the time of their studies.
- (2) Creative Achievement Scholarship may be awarded on the proposal of
  - a) the Head of the department at which the student has worked actively and successfully, or
  - b) the Grant holder if the scholarship is awarded from grant funds.
- (3) Creative Achievement Scholarship may be awarded as a one-off or as a regular monthly amount for a set period of the academic year and may be awarded repeatedly.
- (4) The conditions for awarding and the amount of the Creative Achievement Scholarship are set annually by the Dean before the beginning of the academic year.

### **Article 6 Research, Development and Innovation Activities Scholarship**

- (1) The Research, Development and Innovation Activities Scholarship can be awarded to students of the University enrolled in Bachelor's, Master's or Doctoral degree programmes in both full-time and combined forms of study.
- (2) A Research, Development and Innovation Activities Scholarship may be awarded to students on the proposal of
  - a) the Head of the department at which the student has worked actively and successfully, or
  - b) the Grant holder if the scholarship is awarded from grant funds.
- (3) The Research, Development and Innovation Activities Scholarship may be awarded as a one-off or as a regular monthly amount for a set period of the academic year and may be awarded repeatedly.
- (4) The conditions for awarding and the amount of the Research, Development and Innovation Activities Scholarship are set annually by the Dean before the beginning of the academic year.

### **Article 7 Social scholarship**

- (1) The social scholarship is awarded to University students enrolled in bachelor's, master's or doctoral degree programmes in full-time and combined forms of study who are entitled to a state social assistance benefit that includes a child bonus, if the family's decisive income determined for the purposes of the child benefit does not exceed the product of the family's subsistence minimum and a coefficient of 1.5.
- (2) The application for the award of a social scholarship must be submitted by 31 October at the latest for the academic year in writing or via the UIS system. If he or she has not been awarded child benefit by that date or was not a student at that time, he or she may make a claim at any time during the academic year, but no later than 15 December of the calendar year in question. In this case, the grant will be paid from the month in which the application is submitted. The application must be accompanied by a written certificate issued by the state social assistance body that granted the

state social assistance benefit. The certificate is valid for the purposes of the scholarship for 11 months from the end of September within the reference period for which the income of the household members was determined. A student can only claim the scholarship once in a given period of time.

- (3) The monthly amount of the scholarship corresponds to one-quarter of the monthly minimum wage, with the amount of the scholarship thus determined rounded up to the nearest ten cents.
- (4) A social scholarship is awarded to a student for the standard period of study for each full calendar month in which the student has fulfilled the conditions for the award of a social scholarship. The entitlement to the social scholarship does not arise for the months of July and August.
- (5) The social scholarship is paid in arrears for the months of the previous first and second calendar quarter, the payment dates being April and July. For the month of September of the past third calendar quarter and the months of the past fourth calendar quarter, it is paid retroactively, the pay date being January.
- (6) The student is obliged to immediately notify in writing of any change in the relevant facts for the award of the social scholarship.

## **Article 8** **Exceptional Scholarship**

- (1) The Exceptional Scholarship may be awarded to students of the University enrolled in Bachelor's, Master's or Doctoral degree programmes in full-time and combined forms of study.
- (2) An Exceptional Scholarship may be awarded to students in cases of special consideration, especially for outstanding achievements in social or cultural fields or for exemplary civic acts.
- (3) An Exceptional Scholarship may be awarded on the basis of
  - a) a reasoned proposal from a University employee,
  - b) on their own initiative,
  - c) a reasoned request by the student in writing or through the UIS system, supported by a document confirming a circumstance worthy of special consideration.
- (4) The Exceptional Scholarship may be awarded as a one-off or as a regular monthly amount for a specified period of the academic year and may be awarded repeatedly.
- (5) The conditions for awarding and the amount of the Exceptional Scholarship are determined annually by the Dean before the beginning of the academic year.
- (6) A special form of Exceptional Scholarship is the admission scholarship, which may be awarded to students of the University enrolled in their first studies in bachelor's degree programmes, for outstanding results achieved in the admission procedure or for meeting selected conditions for admission to study, in particular for placing in student Olympiads and course competitions, outstanding performance in high school or at the matriculation examination, on the basis of
  - a) a reasoned proposal from a University employee,
  - b) on their own initiative,
  - c) a written and reasoned request from the student, supported by a document confirming a circumstance worthy of special consideration.
- (7) The admission scholarship is paid in one lump sum when the conditions for advancement to the next year of study are met.

## **Article 9** **Study Abroad Scholarship**

- (1) A Study Abroad Scholarship may be awarded to a university student enrolled in a Bachelor's, Master's or Doctoral degree programme in full-time or combined form of study or to graduates of such degree programmes.

- (2) Study Abroad Scholarship may be awarded if the student is undertaking a study abroad or practical placement abroad that cannot be covered by an international programme or bilateral agreements.
- (3) Study Abroad Scholarship may be awarded on the basis of a written application from the student, which includes the student's academic record and is supported by an analysis of the necessary increased costs.

## **Article 10** **Scholarship to Support the Studies**

- (1) Scholarship to Support the Studies may be awarded to a student enrolled in a full-time Bachelor's, Master's or Doctoral degree programme, especially in cases where the student is preparing a thesis that is also beneficial to the University.
- (2) The Scholarship to Support the Studies may be awarded on the basis of a written application from the student, in which he or she states the results of his or her studies to date and supports it with an analysis of the necessary increased costs.

## **PART THREE** **OTHER SCHOLARSHIPS**

### **Article 11** **Jurisdiction**

The Rector or the Vice-Rector in charge decides on the scholarships defined in Part Three, with the exception of the scholarships under Article 13 and Article 17(3).

### **Article 12** **Scholarship for Mobility Abroad**

- (1) A Scholarship for Mobility Abroad may be awarded to a student enrolled in a Bachelor's, Master's or Doctoral degree programme in support of studies, Research, Development and Innovation activities, educational activities or practical internships carried out within the framework of the implementation of European Union programmes or other multilateral or bilateral international programmes or projects.
- (2) The Scholarship for Mobility Abroad is usually awarded in accordance with the rules resulting from the relevant directly applicable regulations of the European Union or from international treaties to which the Czech Republic is bound and from acts issued on the basis of these treaties and is usually granted on the basis of a contract concluded with the scholarship recipient.
- (3) Administrative proceedings for the award of a Scholarship for Mobility Abroad shall not be conducted if this results from the rules arising from the relevant directly applicable regulations of the European Union or from international treaties by which the Czech Republic is bound and from acts issued on the basis thereof.
- (4) In the case of an administrative proceedings for the award of a scholarship, the Vice-Rector for Internationalisation makes the decision.

### **Article 13** **Sports Scholarship**

- (1) The Sports Scholarship may be awarded to students with exceptional sports performance, especially those representing the Czech Republic, members of the Czech Republic's departmental sports centres or top and performance athletes.
- (2) A Sports Scholarship may be awarded on the basis of
  - a) a proposal from the Director of the department of the Sports Activities Centre, or

- b) a written request from the student, which includes a definition of the student's sporting achievements to date and is supported by a certificate of the student's performance issued by the relevant sports association.
- (3) In the event that the scholarship is to be awarded on the basis of a student's application, the Rector will request the opinion of the Director of the department of the Sports Activities Centre.
- (4) The Sports Scholarship may be awarded as a one-off or as a regular monthly amount for a set period of the academic year and may be awarded repeatedly.

#### **Article 14** **Scholarship to Support Association Activities**

- (1) The Scholarship to Support Association Activities is awarded to support activities that showcase the University and its reputation.
- (2) The Scholarship to Support Association Activities can be awarded to university students enrolled in Bachelor's, Master's or Doctoral degree programmes in both full-time and combined forms of study.
- (3) Scholarship to Support Association Activities may be awarded on the basis of
  - a) a reasoned proposal by a University employee supported by documents confirming the implementation of the activities defined in paragraph 1, or
  - b) a reasoned written request from the student supported by documents confirming the implementation of the activities defined in paragraph 1.
- (4) The Scholarship to Support Association Activities may be awarded as a lump sum or as a regular monthly amount for a specified period of the academic year and may be awarded repeatedly.

#### **Article 15** **Exceptional Scholarship**

For Exceptional Scholarship awarded by the Rector or authorized Vice-rector, Article 8 shall apply analogously, with the exception of paragraph 5.

#### **Article 16** **Study Abroad Scholarship**

- (1) A Study Abroad Scholarship may be awarded to lifelong learning participants, academic staff and other University staff, unless funded by
  - a) from the University's scholarship fund, or
  - b) from state budget funds provided to the University in the form of a contribution, unless it is support for activities carried out in the framework of the implementation of an international treaty to which the Czech Republic is bound or an act issued on the basis thereof, in the framework of the implementation of a programme of the European Union or another international programme or project, or in the framework of the University's cooperation with a foreign institution.
- (2) The conditions for awarding a Study Abroad Scholarship are governed by Article 9 of the Regulations.
- (3) The decision to award Study Abroad Scholarship to participants in lifelong learning is made by the director of the higher education institute.

#### **Article 17** **Accommodation Scholarship**

- (1) An Accommodation Scholarship may be awarded to students studying full-time in Bachelor's, Master's or Doctoral degree programmes if

- a) the University receives a contribution per student from the budget of the Ministry of Education, Youth and Sports,
- b) is studying in his/her first study programme, or in a study programme following on from it, or in a study programme to which he/she has been readmitted and his/her previous studies have been recognised, readmission being defined as the completion of one study programme and admission to a study programme of the same or similar content; in the case of concurrent study programmes, a student shall be credited no more than once in the study programme in which he/she was previously enrolled; a study programme which was started and completed in the period 1 May to 30 October in the same year as the study at the University shall not be considered as a first study programme,
- c) has not exceeded the standard period of study in the current study programme or in any of the concurrent study programmes,
- d) is not a student studying under foreign development aid (government scholarships), and international treaties,
- e) is not a student travelling abroad on mobility programmes carried out at the University, except for foreign travel not exceeding 14 days per calendar month, and
- f) does not reside in the district in which he/she is studying during the relevant period of the academic year.

(2) The Accommodation Scholarship is awarded on the basis of the student's application, in which he/she provides a valid bank account. The application is submitted through the UIS system and is valid only for the study programme under which it was submitted.

(3) The Accommodation Scholarship is awarded from the first day of the month of the semester in which the student is duly enrolled. This date is also considered the start date for the study for purposes of determining the standard period of study for the award of the Accommodation Scholarship.

(4) The student is entitled to an Accommodation Scholarship for each calendar month in which he/she has been a student for more than half the number of days. The entitlement does not arise for the months of July and August.

(5) The Accommodation Scholarship is paid retrospectively for the months of the previous first and second calendar quarter, the payment dates being April and July. For the month of September of the past third calendar quarter and the months of the past fourth calendar quarter, it is paid retroactively, the pay date being January.

(6) The student is obliged to notify the Faculty's Study Department in writing without delay of any change in the decisive facts for the award of the Accommodation Scholarship.

(7) The conditions for awarding and the amount of the Accommodation Scholarship are set annually before the beginning of the academic year by the Rector or the Vice-Rector in charge.

## **PART FOUR**

### **DOCTORAL SCHOLARSHIP AND DOCTORAL STUDENT SCHOLARSHIP**

#### **Article 18**

##### **Jurisdiction**

The award, increase, decrease or withdrawal of Doctoral Scholarship and Doctoral Student Scholarship is decided by the Dean of the faculty at which the student is enrolled for study.

#### **Article 19**

##### **Doctoral Student Scholarship**

(1) The Doctoral Student Scholarship is available to students whose first teaching period began before 1 September 2025 if they are enrolled in full-time doctoral study programmes conducted in the Czech language, for the duration of their studies, provided that it is not longer than the standard

period of study for which the study programme is accredited. The period of study shall include the period of all previous studies not duly completed in accredited doctoral study programmes.

- (2) The Doctoral Student Scholarship may be awarded as a one-off or as a regular monthly amount paid throughout the year. The scholarship will be awarded in the amount of at least CZK 14,000 per month.
- (3) The Doctoral Student Scholarship may be reduced or withdrawn on the basis of an evaluation of the fulfilment of the study obligations defined in the Study and Examination Regulations, as follows:
  - a) in the event that a student fails to fulfil the study obligations resulting from his/her individual study plan in a serious manner, the Departmental Board may propose to the Dean a reduction of the Doctoral Student Scholarship by 50%.
  - b) in the event of a particularly serious breach of study obligations, the Departmental Board may propose to the Dean that the Doctoral Student Scholarship be withdrawn.
- (4) The entitlement to the award of a Doctoral Student Scholarship paid as a regular monthly amount arises for each calendar month in which the student is enrolled for at least 15 calendar days in a full-time doctoral study programme conducted in the Czech language. The total number of months for which the Doctoral Student Scholarship is awarded may not exceed the number of months of the standard period of study of the study programme.

## **Article 20 Doctoral Scholarship**

- (1) Students enrolled in full-time doctoral study programmes on or before 1 September 2025, if their first period of study did not begin until 1 September 2025 or later, are entitled to a Doctoral Scholarship for the duration of their studies if this is their first study in a doctoral study programme.
- (2) The Doctoral Scholarship is part of the doctoral study income.
- (3) Doctoral Scholarships are awarded on the basis of a student's application submitted in writing or via the UIS system.
- (4) The Doctoral Scholarship may be awarded for all or part of the academic year. If it is granted as a regular monthly amount, it is paid monthly in arrears for the preceding calendar month.
- (5) The Doctoral Scholarship may be reduced or withdrawn, as follows:
  - a) in the event that a student fails to fulfil the study obligations resulting from his/her individual study plan in a serious manner, the Departmental Board may propose to the Dean a reduction of the Doctoral Scholarship by 50%,
  - b) in the event of a particularly serious breach of study obligations, the Departmental Board may propose to the Dean that the Doctoral Scholarship be withdrawn,
  - c) if the doctoral income is equal to the minimum monthly salary multiplied by the coefficient 1.2 and rounded up to the nearest dime.
- (6) Proceedings to reduce, increase or withdraw a scholarship may be initiated *ex officio*.
- (7) Specific rules for the evaluation of the fulfilment of study obligations shall be laid down by the Dean in a further regulation.

## **PART FIVE TEMPORARY AND CONCLUDING PROVISIONS**

### **Article 21 Temporary Provisions**

- (1) Proceedings in respect of scholarships under Part 2 commenced before the effective date of the Regulations shall be completed in accordance with the Scholarship Regulations of Mendel

University in Brno dated 15 May 2023 registered by the Ministry of Education, Youth and Sports under No. MSMT-10417/2018, as amended, unless otherwise specified in these Regulations.

(2) Entitlement to the social scholarship for the period 1 September 2025 to 30 September 2025 is assessed in accordance with the Scholarship Regulations of Mendel University in Brno dated 15 May 2023 registered by the Ministry of Education, Youth and Sports under No. MSMT-10417/2018 as amended; the certificate for the purpose of awarding the scholarship submitted during this period is valid for 11 months.

## **Article 22**

### **Final Provisions**

(1) The Scholarship Regulations of Mendel University in Brno dated May 15, 2023, registered by the Ministry of Education, Youth and Sports under ref. No. MSMT-10417/2018, as amended, are hereby repealed.

(2) This internal regulation was approved in accordance with Section 9(1)(b)(3) of the Higher Education Act by the Academic Senate of Mendel University in Brno on May 19, 2025.

(3) This Internal Regulation shall take legal effect under 36(4) of the Higher Education Act on the date of their registration by the Ministry of Education, Youth and Sports.

(4) This Internal Regulation shall enter into force on 1 September 2025, with the exception of Article 7, which shall enter into force on 1 October 2025.

prof. Dr. Ing. Jan Mareš  
Rector